

Millsaps Computer Club Constitution

Millsaps College

First Drafted: 10 Oct 2017

Last Updated: 5 Mar 2019

Preamble

We, the Millsaps Computer Club, do hereby establish ourselves as an official student organization on the Millsaps campus. The purpose of this document is to establish what the Computer Club is as well as procedures for its continuation by future members.

Article I – Organization Name

- i. The name of this organization will officially be The Millsaps Computer Club. It may also be recognized as simply the Computer Club.

Article II – Purpose

- i. The purpose of the Computer Club is to allow students with an interest in computers to congregate and advance their knowledge in the technological realm. There is currently no electronics or computer club on campus, and we want to provide a space for those who are passionate about these subjects.
- ii. The Millsaps Computer Club vows to abide by all campus policies, as well as the Millsaps Honor Code. Any members who use the club to violate campus rules or endanger others will be revoked of their membership.

Article III – Membership

- i. Any student who is interested in technology, including electronics and computers, is welcome to join the Computer Club. Those who show interest and attend meetings regularly and actively participate will be considered members. However, members are not required to show up to every meeting, and their curricular should take precedence over extracurricular.
- ii. The Millsaps Computer Club does not discriminate on the basis of race, religion, color, creed, sex, sexuality, marital status, personal appearance, age, national origin, political affiliation, physical or mental disability, or on upon the basis of rights secured by the First Amendment of the United States Constitution. All are welcome.

Article IV – Officers

- i. Elected/Appointed Officers

1. President

The Computer Club president will officiate all meetings and events held by the club, as well as ensure the general well-being of his/her members (with regard to individual responsibility). The president, as well as all club officers, should act as a member among members, whilst maintaining the leadership role. If, during the year, any club officer can no longer perform his or her duties, the president has the sole power to appoint another

member to the officer's position. However, if the vice president is opposed to the president's decision, a vote will be held by the club. The president also reserves the ability to revoke someone's membership if he/she sees fit. Again, the vice president may oppose this.

The president will serve for a full academic year and may be elected to serve as many semesters as he or she wishes.

2. Vice President

The Computer Club vice president will aid the president in his/her duties, and may fill in for the president should they be absent. The vice president has the ability to oppose, in good judgement, a decision the president makes, and in this case, a vote will be held by the club. If it is the case that the president should be unable to fulfill his or her duties permanently, the vice president should fill the role of the president. If the vice president is unwilling to do so, a vote may be held to elect a new president.

The vice president will serve for a full academic year and may be elected to serve as many semesters as he or she wishes.

3. Secretary

The Computer Club secretary is responsible for recording minutes for each club meeting, as well as keeping record of all decisions made and being able to communicate these with the other club officers. It will be their responsibility to keep their minutes in a form that they choose and share these with the president after each meeting. These minutes should be shared, however, in a digital form (transcribed, scanned, or otherwise).

The secretary will serve for a full academic year and may be elected to serve as many semesters as he or she wishes.

4. Treasurer

The treasurer will be in charge of managing the club's budget, spendings, and other finances and should be able to report this to the other officers at any time. The treasurer may ask the secretary to record such things but must remain responsible for them. He or she will also be responsible for communicating with external organizations and sources (such as the Millsaps SBA, Millsaps Business Office, etc) for the acquisition of funding and delivery of receipt.

The treasurer will serve for a full academic year and may be elected to serve as many semesters as he or she wishes.

Article V – Elections

- i. The Millsaps Computer Club will hold elections within two months of the end of the academic year. Nominees must be nominated by at least two members; however, previous club officers require only one nomination and may nominate themselves. A

ballot among members will be held in absence of the nominees, and nominees may not vote for anyone in their nominated position. Current club officers will be allowed two votes. If there is a draw, the current club officers will decide the final vote.

Any member who shows up to at least 50% of all meetings may cast a vote. However, others will not. Any member may be nominated for any position except for the presidential position. The president (with an exception to the founder and the first held election) must have been a member for at least two academic years.

The First Amendment now takes precedence over this process (Mar 2018). This is now to be considered the democratic process of elections.

Article VI – Finances

- i. The organization will be funded by the Student Body Association of Millsaps College. If the club members choose to do something that the SBA will not fund (for example, getting club apparel), members may privately allocate their own funds for such purposes. The treasurer will be held responsible for keeping track of these funds.
- ii. Upon foundation, there will not be dues to become a member of the Computer Club. If it is decided in future years that dues need to be charged in order to continue the club, all four club officers will hold a meeting to decide how much should be charged. However, it is not the goal of the club to profit upon its members.

Article VII – Amendments

- i. If it is decided that any amendment should be made to this constitution, the amendment must be written in full and voted upon by the club officers. The president and two of the other four club officers must be in favor of the amendment in order for it to pass. If the active president opposes the amendment, he may ask for it to be revised before voting. If the president still opposes the amendment, despite being outvoted three to one, the collective vote of all the club members will take place of the president's vote.

First Amendment (Added 7th March 2018)

The Millsaps Computer Club has decided in March 2018 to change its election process to provide a better cabinet of club officers as well as to make the process easier and better for the club. It shall work as follows:

The club officers for the upcoming academic year will be appointed by the current acting president in place of a democratic election. If the members that the president chooses are unopposed to the decision, they are to assume their roles the following academic year. If they decline, the president must either choose another member for the position or hold an election for the position. The president may assume his position for as many semesters as he is an active member of the Millsaps Computer Club. The president, however, may still choose to hold democratic elections for any or all of the club positions if he feels it necessary.

In the case that the club opposes the decisions of the president and sees him unfit for his position, they may hold a vote to elect another member as president. In this case, however, the newly elected president cannot appoint the following year's club officers and an election must be held for each position - even if they were already determined by the previous president. Article V, Section I of the Millsaps Computer Club Constitution outlines the election process that the club is to take in such an event. This process may also be used for other club positions.

In the case that the Millsaps Computer Club should ever cease to be and this Constitution is used to revive the organization - or is ever used for any other organization - the new president of the club should appoint the first cabinet as he or she sees fit.

Second Amendment (Added 5th March 2019)

Article IV [Officers], Section I [Elected Officers] shall change as follows:

- The name of Section I will be changed from "Elected Officers" to "Elected/Appointed Officers"
- The secretary will no longer be given or expected to keep a physical notebook as part of their role. It will instead be their responsibility to keep their minutes in a form that they choose and communicate these with the president. These minutes should be shared, however, in a digital form (transcribed, scanned, or otherwise).
- The treasurer will have the added responsibility of communicating with external organizations and sources (such as the Millsaps SBA, Millsaps Business Office, etc) for the acquisition of funding and delivery of receipt.
- The language of the treasurer's role shall change from "The treasurer will be in charge of keeping track of the club's budget and spendings and should be able to report this to the other officers at all times." to "The treasurer will be in charge of managing the club's budget, spendings, and other finances and should be able to report this to the other officers at any time."